

PRIVACY POLICY

BELBIN ASSOCIATES has created this privacy statement in order to demonstrate the firm's strong commitment to privacy. The following discloses the information gathering and dissemination practices for Belbin Associates Web Site www.belbin.com.

Information collected by us

The Web Site's on-line analysis and testing facilities mean that we request information from you. This information relates to contact information (your name, organisation/dept (if stipulated) and e-mail address). We use the information you provide to:

- register you as a user of our Site;
- provide you with on-line testing inventory services as requested by you;

Personal information about you which is collected by us in the course of your visit to this Site is kept confidential and will not be sold or disclosed to any third party without your consent. All data submitted are deleted after 182 days.

Security

This Web Site has security measures in place to protect the loss, misuse and alteration of the information under our control. All pages that contain customer information are password protected. Some customer information can be viewed online if a valid serial number & password is entered. Password hints and customer information can only be sent to the e-mail address registered for the user, and this cannot be changed unless the user logs in.

Your Consent

By using our Web Site, you consent to the collection and use of this information by us. If we decide to change our privacy policy, we will post those changes on this Web Site, so that you are always aware of what information we have and collect, how we may utilise it and under what circumstances we may decide to disclose it to third parties.

If you have any questions about this privacy statement, the practices of this Web Site, or your dealings with this Web Site, you can contact:

Belbin Associates
3-4 Bennell Court
West Street
Comberton
Cambridge
CB3 7DS
United Kingdom

Or e-mail: privacy@belbin.com

Summary

We are committed to responsible data management. Data relating to identifiable individuals is only obtained, stored, processed and accessed:

- For defined and justiciable purposes;
- Securely and confidentially;
- Respecting individuals rights of review and objection
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Unless required or permitted by law, personal data concerning race, politics, religion, health or sexuality is not processed without express consent. We value your trust in us.